



SIAYA INSTITUTE OF TECHNOLOGY

P.O. BOX 1087 - 40600 SIAYA. TEL: 0703564522

Email: info@siayainstitute.ac.ke

Date _____

RE: OFFER OF ADMISSION

COURSE: _____

INTAKE: _____

Your application for the above course has been accepted. You are required to report on and the last date of reporting will be Please read this offer very carefully and comply with the requirements for admission.

Besides the letter of Offer of Admission, other joining Instructions can be downloaded from our website www.siayainstitute.ac.ke. You will be expected to download

- i. SIT /REG/MRF MEDICAL CERTIFICATE Medical Examination Certificate to filled by an authorized Government Medical Officer of Health.
- ii. SIT/REG/OOF/ A Declaration by Parent/Guardian/Sponsor on choice of Hospital for Treatment. *It is advisable that Trainees be registered with NHIF for a medical Insurance Cover*
- iii. SIT/REG/IRR Rules and Regulations Governing the Conduct of TRAINEES (2019 Edition) *(Abridged version of Chapter 7 of the Academic Policy)*
- iv. SIT/REG/OOF/B Declaration to abide by Rules and Regulations Governing the Conduct of TRAINEES (2019 Edition) *appropriately signed and witnessed by Parent.*
- v. SIT/REG/TDC Trainee Data Capture Form

On the day of reporting please bring the following **items which will be checked before registration:**

1. REGISTRATION/ADMISSION

On the day of Registration on admission please bring the following.

- a) Full fees as per the fee structure enclosed, payable by Bankers Cheques /Draft, Money Order or Direct Banking.
- b) Three - Pass port size photographs recently taken
- c) Photocopies and Originals of this Offer of Admission, Certificate/Slip, Leaving

Certificate, Birth Certificate and ID card – both sides

- d) A ream of Photocopying Paper
- e) Enough Stationery for Personal use

2. BOARDING

- a) Bed Cover, Blanket and a pair bed sheets
- b) Mosquito net

3. ESSENTIAL REQUIREMENTS FOR TECHNICAL TRAINEES

- a) Standard T-Square (plastic or wooden)
- b) One 30°/60°, 45°/ 45° set squares pair about 200mm
- c) Drawing protractor 0°-360°
- d) A Staedler eraser and Staedler Pencil (type HB 2H and 4B) enough to cover a term
- e) Masking tape – one
- f) One short sleeved (blue) overall for engineering Trainees and one long sleeved (white) overcoat for laboratory technology and Land survey TRAINEES
- g) Scientific calculator
- h) One pair of safety boots for Engineering Trainees (military type)

4. GAMES AND SPORTS

You are expected to participate in games and therefore every student is required to come with

- a) One set of games kits (Tracksuits, shorts and T-shirts)
- b) One pair of Sports shoes

5. DEPARTMENTAL REQUIREMENTS

List of Specific departmental requirements are available in respective departmental web pages and can be downloaded from our website www.siyainstitute.ac.ke

LOCATION OF THE INSTITUTE

The Institute is located in Siaya Town along Siaya – Ndere Road, next to Siaya County Referral Hospital

Congratulations on your being selected for the course and wish you the best of luck in your training here.



OKUMU J.W ODHIAMBO
PRINCIPAL/SECRETARY BOG

